



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

17 JAN 2008

MEMORANDUM FOR ASSISTANT FOR ADMINISTRATION TO THE UNDER
SECRETARY OF THE NAVY

SUBJECT: Charter Renewal – Ocean Research and Resources Advisory Panel


The charter for the Ocean Research and Resources Advisory Panel is approved for renewal. In addition, the advisory committee's name has been changed from the Ocean Research Advisory Panel to the Ocean Research and Resources Advisory Panel.

A Federal Register notice announcing the name change and the charter's renewal will be published. On January 21, 2008, my Committee Management Officer, pursuant to 41 CFR § 102-3.70, will formally file the Panel's renewed charter with the Library of Congress, the General Services Administration, and the appropriate congressional oversight committees.

As the DoD Sponsor's representative for this federal advisory committee, you are reminded that you and the DoD Sponsor are responsible for:

- (a) Providing adequate support to the advisory committee and its membership;
- (b) Ensuring that the committee members are appointed according to DoD policy, and that they do not serve on the committee until all personnel and ethics paperwork has been processed by the appropriate offices; and
- (c) Ensuring that the Ocean Research and Resources Advisory Panel is not unduly or inappropriately influenced by federal employees or any special interest.

If you should have any questions please contact me or my Committee Management Officer, Frank Wilson, at 703-601-2554, extension 113.


Michael L. Rhodes
Deputy Director